BYT Seniors Workshop Assistant

**Applicant Pack**

**Overview:**

The Met is a stunning, award-winning live music venue noted nationally for its specialist folk music programme. Having undergone a multi-million-pound refurbishment completed in 2016, it incorporates two modernised performance spaces, popular dining restaurant Automatic, and Edwin Street Creative Hub which includes a Recording Studio. We are also the proud organiser and promoter of Burrs Live. We run a busy Creative Learning programme at The Met which encompasses several different areas of work including running theatre, music and dance groups (many of which are free of charge) and providing a home for external groups and supporting local artists. We are a hub for quality participatory drama and theatre for children, young people and adults with and without disabilities. Bury Youth Theatre, Aiming High and Met Express all meet on a weekly basis to support children, young people and learning-disabled adults to explore their creativity, find new talents and make friends for life in a creative and inspiring environment.

The Met is an independent arts and entertainment venue run by Bury Metropolitan Arts Association, a company limited by guarantee (No. 2370868) and a registered charity (No. 701879) supported by Arts Council England and Bury Council. The Met has a turnover of circa £1million and a staff of 12 full time and 5 casual staff. We work with over 100 volunteers every year through our festivals and events work.

**Our mission is to:**

* Promote a distinctive and varied programme of high-quality events with local, regional and national appeal;
* Widen access to the performing arts by developing a programme which recognises the diversity of the communities we serve;
* Support the creative activities of individual artists and groups;
* Support initiatives to promote the arts in Bury and the Region;
* Work in partnership with relevant agencies towards the achievement of a shared strategic vision, promoting the arts and Bury;
* Build towards a national profile for our developmental approach to our audiences, art forms and programme.

We are seeking a ***Workshop Assistant*** to aid the delivery of our thriving Bury Youth Theatre – Seniors Group. Bury Youth Theatre (BYT) is a weekly drama workshop for young people aged 5-16, operating a Juniors and Seniors provision. BYT Seniors, aimed at 11 – 16-year-olds is designed to enable young people to explore and develop their theatre skills, build their self-esteem and make new friends in a safe and supportive environment creating devised theatre, exploring improvisation, physical and vocal skills, scriptwriting and much more.

We are passionate about the power of art to transform communities and society, and our focus is to develop artists to ensure their success. We are seeking a new team member who will share our passion and commitment and have the knowledge and experience to support the organisation.

**OVERALL PURPOSE**

To assist in the smooth running of BYT Senior sessions for young people.

This position is an assistant position working alongside the workshop leader and overseen by the Education and Learning Officer, although you will have some responsibility for the volunteers involved in this workshop.

**CONTRACT/HOURS OF WORK**

The workshop runs every Wednesday evening from 5pm – 7.15pm.

The Workshop Assistant will be required to work 1 day per week on Wednesdays from September 2023 for 2.75 hours from 4.45pm – 7.30pm. This position is paid at a rate of £15 per hour and you will be responsible for your own tax and national insurance contributions. This is an ongoing freelance position with a three-month probationary period.

**QUALIFICATION**

* Training and education in drama to level 3 or above
* Valid DBS certificate

**PERSON SPECIFICATION – ESSENTIAL**

* Experience working with young people
* Experience assisting on drama projects/workshops with children or young people
* Passionate about the arts and theatre
* Ability to problem-solve and work in a flexible way
* Experience assistant producing shows with young people
* A fun and flexible approach
* Sensitivity, empathy and understanding
* Good communication working with different groups of people

**PERSON SPECIFICATION – DESIRABLE**

* Good communication skills with young people and their parents/carers
* Experience evaluating or reporting on projects

**APPLICATION PROCESS**

To apply, please send your CV, a covering letter concisely explaining why you are interested in this role and what makes you a suitable candidate, and the enclosed equal opportunities monitoring form to [Rebecca.Schofield@themet.org.uk](mailto:Rebecca.Schofield@themet.org.uk) by 5pm on Friday 23rd June 2023. Interviews will be held on Wednesday 5th July 2023. All documents are available via our website [www.themet.org.uk](http://www.themet.org.uk).